



BOARD OF DIRECTORS

2022-23 HANDBOOK

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WELCOME



Dear Fellow Board Members,

Welcome to the Florida Association of Counties' Board of Directors. During your time as a leader of the Association, you will play an important role in achieving the Association's goals. Over the past couple of years, our state has experienced rapid growth now with a total population of more than 22 million residents throughout Florida's 67 counties. As Florida continues to grow, as leaders, we must adapt to the needs and interests of our communities as they diversify. I thank you for your commitment to representing your community, as unifying our voices will ensure we are serving our state to our fullest potential and meeting these needs.

Through my many years in public service, I have witnessed the unwavering passion Florida leaders bring to the table. This same passion is deeply rooted in the mission of FAC and demonstrated by the members by being the voice of Florida counties at a state and national level. Through advocacy, education and broadening our relationships, we will address and adapt to fulfill our duties as public servants.

This handbook is one of many resources offered through FAC to help guide your efforts. Please take the time to read it in its entirety as it will provide valuable information on your role as a board member. You will find a breakdown of the legal requirements under ethics laws, a thorough overview of the various FAC programs, and the contact information for each FAC staff member.

I, along with the FAC staff, am here to assist you and answer any questions you may have. Please do not hesitate to reach out to us should you have any. Thank you for your dedication to our beautiful state and your involvement in the association. I am looking forward to working alongside you as we lead the state in innovative solutions while fulfilling FAC's mission of strengthening home rule.

Sincerely,

A handwritten signature in black ink that reads "Lee Constantine". The signature is written in a cursive, flowing style.

Lee Constantine, President
Commissioner, Seminole County



WELCOME

Dear FAC Board Members,

Your service on the FAC Board of Directors provides the Association with an opportunity to capitalize on your experience both as elected officials and professionals within your communities. The guidance and expertise you provide helps FAC meet the diverse needs of Florida's counties.

We have entered an exciting new era of growth and innovation as we begin to fully implement the 2020-2025 our strategic plan. In doing so, we continue to build our reputation as a resource for data and research. As we focus on becoming the most trusted resource, we are also positioning ourselves to better fend off the national fight against home rule. In addition, we are broadening corporate relations to provide counties with business solutions to meet their ever-changing needs while at the same time growing revenue for the Association. Through the expansion of the Institute for County Government (ICG), we are diversifying educational opportunities for commissioners and staff.

As leaders within our organization, we will look to you to guide staff as well as the general membership through the implementation of our initiatives. Please remember that FAC staff are always available to answer any questions that you have. Thank you for your service.

Sincerely,

Virginia "Ginger" Delegal
FAC Executive Director

INTRODUCTION



FAC MISSION

The Florida Association of Counties helps Florida's counties effectively serve and represent their communities through Advocacy, Collaboration, and Education.



MEMBERSHIP

The 67 county members are represented within the Association by their county commissioners, totaling 377 statewide. The Association's constituency also includes appointed county officials, such as administrators/managers, attorneys and other professional county governmental personnel.



GOVERNANCE

FAC is governed by a Board of Directors composed of one county commissioner from each state senate district (40); five executive officers; six county commissioners appointed at-large with no more than three of the six from counties with population of 75,000 or more; and past presidents of FAC. In addition, the chairpersons or designees of the Institute for County Government (ICG), Florida Association of Counties Trust (FACT), Florida Local Government Investment Trust (FLGIT), and Florida Local Government Finance Commission (FLGFC), if county commissioners, are full voting members of the Board of Directors.

The executive officers of FAC are the President, President-Elect, First Vice President, Second Vice President and Immediate Past President. The Executive Committee conducts the business of the Association between Board meetings and recommends the hiring of an Executive Director for approval by the Board of Directors. The Executive Director conducts the daily business of the Association and hires the members of the FAC staff.



LOCATION

FAC's offices are located in Leon County, just steps from the State Capitol at 100 South Monroe Street, Tallahassee, Florida 32301. FAC's staff can be reached at (850) 922-4300. There are visiting commissioner work spaces for FAC members to use when they are in town. Let Emily Anderson know (eanderson@fl-counties.com) if you are planning to be in the capitol county or just stop in. Either way, FAC is here to help.



FLORIDA ASSOCIATION OF COUNTIES **STRATEGIC PLAN**

MISSION

Help Florida's counties effectively serve and represent their communities through Advocacy, Collaboration, and Education.

ADVOCATE

- Proactively shape public policy issues that are important to Florida's counties
- Be THE expert and resource on county government issues in Florida
- Speak with one voice on issues of common interest

COLLABORATE

- Facilitate collaboration across counties on policy issues, county innovations, and solutions for the business of government
- Partner with governmental leaders and statewide organizations including those with aligned interests and those traditionally opposed to county initiatives
- Foster conversations and relationships between county governments and private marketplace partners

EDUCATE

- Deliver pre-eminent educational programming to build the capacity and quality of county leaders
- Ensure that newly elected county commissioners are prepared for the duties and responsibilities of their office
- Ensure the development and presentation of signature educational opportunities for county officials through partnerships with nationally ranked institutions and instructors

RESOURCES

- Members
- Staff
- Financial
- Tools



OFFICERS AND DIRECTORS

BOARD MEMBER RESPONSIBILITIES

What are the responsibilities of the Board?

The major duties of FAC Board members are found in Article VI of the Articles of Incorporation and Article IV of the FAC Bylaws. The Board determines the direction of the programs and policies in accordance with the stated purpose of the Association. In addition, the Board is called upon to:

- Conduct the business of the Association.
- Approve the annual budget and fiscal policies.
- Assist in the development of and approve the legislative policy platform of the Association to the benefit of member counties.
- Actively participate in advocating at the state and federal levels in support of the Association's policy positions.
- Designate standing and study committees and determine their authority, direction and limitations.
- Be an advocate for the Association.

The Association's Articles of Incorporation, Bylaws and Board Policies are available for review at flcounties.com.

How much time is required by Board Members?

There are three regularly scheduled Board meetings during the 2022-23 year:

September – FAC Innovation & Policy Conference **September 14-15, 2022 – JW Marriott Miami, Miami-Dade County**

The Board approves the FAC Budget for the upcoming fiscal year and the legislative policy committees meet to begin work on the legislative platform for the upcoming legislative session. There is also a Board exclusive extended meeting and event on evening of Thursday, September 15th.

November – FAC Legislative Conference **November 30 – December 2, 2022 – Hilton St. Petersburg Bayfront, Pinellas County**

The Board will meet during this conference and will be provided updates from each department within the Association. In addition, other business decisions will be made by the Board.

June – FAC Annual Conference **June 27-30, 2022 – Hilton Bonnet Creek, Orange County**

During this major Association conference the post session legislative report is given and the FAC audit is presented for Board approval.

The 2023 FAC Legislative Day

will be held in March 2023, near the beginning of the 60-day legislative session. While there is not usually a Board meeting at this event, it is an excellent opportunity to meet with legislators as advocates on local government issues. There may be specially called meetings at other times during the year.

2022-2023

FAC Officers & Directors

OFFICERS



President
Commissioner Lee Constantine
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President-Elect
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First Vice President
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Immediate Past President
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AT LARGE DIRECTORS

At-Large Appointments
Commissioner Mel Ponder
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Commissioner Alston Kelley
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PAST PRESIDENTS

Past President (2011-12)
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Past President (2019-20)
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Past President (2016-17)
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Past President (2018-19)
Commissioner Karson Turner
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Past President (2020-21)
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AFFILIATE REPRESENTATIVES

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FLGIT Representative
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FLGFC Representative
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FAC STAFF

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ASSOCIATION STAFF

EXECUTIVE



**Virginia "Ginger"
Delegal**
EXECUTIVE DIRECTOR



Mark Logan
SNIFFEN & SPELLMAN
GENERAL COUNSEL



Emily Anderson
EXECUTIVE COORDINATOR

PUBLIC POLICY



Davin Suggs
DEPUTY EXECUTIVE
DIRECTOR



Bob McKee
DEPUTY DIRECTOR
OF PUBLIC POLICY



Jeff Scala
ASSOCIATE DIRECTOR
OF PUBLIC POLICY



Edward Labrador
SR. LEGISLATIVE COUNSEL



Sara Henley
POLICY ANALYST



Shiloh McPherson
POLICY ANALYST



Jared Grigas
POLICY ANALYST

EDUCATION AND INSTITUTE FOR COUNTY GOVERNMENT



Eric Poole
EXECUTIVE DIRECTOR



Becky Berentsen
EDUCATION MANAGER



Faye Brainard
EXECUTIVE ASSISTANT
FOR EDUCATION

EXTERNAL AFFAIRS



Cragin Mosteller
DIRECTOR OF
EXTERNAL AFFAIRS



Tracy Kusmierz
COMMUNICATIONS
MANAGER



Latoya Washington
CORPORATE
RELATIONS MANAGER



Tammy Horne
EXECUTIVE ASSISTANT
TO EXTERNAL AFFAIRS



Krista Sinibaldi
COMMUNICATIONS
COORDINATOR



Kelli Williams
EVENTS MANAGER

INTERNAL AFFAIRS & FINANCIAL SERVICES



Anna R. Doughty, CPA
DIRECTOR OF INTERNAL
AFFAIRS & FINANCIAL SERVICES



Connie Roddenberry
ACCOUNTING MANAGER/LOAN
PROGRAM ADMINISTRATOR - FLGFC



Sue Hopkins
ACCOUNTING ASSISTANT



Robert Swandol
IT MANAGER



Teresa Martin
OFFICE MANAGER



Sori Sutton
ADMINISTRATIVE
ASSISTANT / RECEPTIONIST



Kim Morgan
SR. EXECUTIVE
ASSISTANT

LEGAL

The General Counsel provides legal advice and assistance to the Florida Association of Counties as it conducts the business of the Association and as it pursues the adopted goals and mission of the Association. The Office of the General Counsel and Legislative Counsel provide support services to the Florida Association of County Attorneys, Inc., a separate corporation formed by the county attorneys in Florida.



Mark Logan
Sniffen & Spellman
FAC General Counsel

Mark Logan has a career spanning over thirty years of public and private sector practice in Florida as

well as Washington, D.C. Mark brings creative problem solving skills and strategic guidance to the firm's clients in the fields of public policy advocacy, administrative and circuit court litigation, business transactions, employment agreements, internal investigations, special districts, compliance, procurement and insurance matters. He practices in all state courts and administrative tribunals, including the Division of Administrative Hearings (DOAH), as well as before the Florida's executive branch agencies and water management districts.

Mark served for several years as the chief legal in-house counsel for a Florida-based data analytics company where his practice focused on contract negotiations, mergers and acquisitions, regulatory compliance and federal and state contracting. He was also a founding partner of a premier lobbying and law firm in Tallahassee where he lobbied both the executive and legislative branches of government as well as represented clients on administrative matters.

In Washington, D.C. Mark worked as Counsel to the United States Senate Budget Committee where he was the principal liaison for then Chairman Lawton Chiles and the Senate on procedural elements pertaining to consideration of the federal budget. Mark also was an associate in a large D.C.-based firm focusing on environmental matters, principally for large federal trade association clients.

Throughout his career, Mark has been active in Florida politics and political campaigns. He has served as the Florida Director for a Presidential Campaign and as Treasurer to both a Congressional and Gubernatorial campaign where he provided compliance and strategic counsel. Mark has an "AV" Rating from Martindale-Hubbell, is admitted into all Florida State Courts (1985) and the United States District Court for the Northern District of Florida. He received his J.D. from the University of Florida, College of Law (1984) and his B.B.A. from Emory University (1981).

The Legislative Counsel advocates county issues at the state and federal levels through direct participation in litigation and through the researching, drafting and filing of amicus curiae ("friend of the court") briefs in the appellate courts. FAC provides constitutional, statutory and case law analysis on a wide variety of legislative issues throughout the year. In addition, FAC works with the executive branch of the state and federal government in advocating the counties' position on a variety of issues. Finally, FAC participates in the education and training of county commissioners and their staffs throughout the state.



Edward G. "Eddy" Labrador
Sr. FAC Legislative Counsel.

Edward G. "Eddy" Labrador is the Sr. FAC Legislative Counsel. Mr. Labrador is a 32-year member, in good standing, of The Florida

Bar and board certified in City, County and Local Government Law since 1999. He presently serves as Senior Legislative Counsel for the Florida Association of Counties (FAC) which represents Florida's 67 counties before all branches of the U.S. and Florida governments.

Prior to joining FAC, Labrador worked for Broward County, FL., where he held various positions during his 26-year career including Director of Broward County's Office of Intergovernmental Affairs and Professional Standards (OIAPS), a 20-employee, \$3.0 Million county operation, to which he was appointed by County Administrator Bertha Henry. During his tenure

as OIAPS Director, Labrador provided executive direction and leadership regarding several key county programs, including federal, state, and local governmental relations; grants; ADA and HIPAA compliance; EEO, Whistle-Blower, Employee Ethics, Living Wage, Wage Recovery, and Cone of Silence compliance, investigations, and enforcement; and enforcement of the County's Human Rights Act.

Labrador also served as Legislative Counsel for OIAPS and its predecessor, the Office of Public and Governmental Relations (January 1, 2007-April 22, 2012). From March 2005 through December 2006, Labrador served as Director of the County's Civil Rights Division. He also served as an Assistant County Attorney for more than 10 years in the Office of the County Attorney, handling a variety of legal areas, including intergovernmental affairs, labor and employment litigation, small business development, civil rights issues, and ethics and elections. From 2001-2005, Labrador represented the Broward County Canvassing Board on elections matters.

Prior to his career with Broward County, Labrador also served as staff counsel for the Florida House of Representatives' Committee on Insurance, focusing on health and life insurance issues. Additionally, he served as a senior attorney/assistant general counsel for the Florida Agency for Health Care Administration (including its predecessor the state DHRS' Office of Regulation and Health Facilities) handling trial and appellate litigation involving certificate-of-need, licensure, health care cost containment matters, bankruptcy issues, and health care facility construction.

Labrador received a Bachelor of Science degree in criminal justice from Florida International University in 1984, and his Juris Doctor in 1989 from Cumberland School of Law of Samford University in Birmingham, AL. In 2016, he was elected President of the National Association of County Intergovernmental Relations Officials (NACIRO), for a two-year term, and served as a member of the National Association of Counties' (NACo) Board of Directors. He is a member of NACo's Transportation Steering Committee and Immigration

Reform Task Force; and a former two-term President of the Florida Association for Intergovernmental Relations (FAIR), a professional trade association for city, county and special district representatives engaged in intergovernmental affairs.

He is a member of Hispanic National Bar Association (Advocacy Committee and Special Committee on Cuba), the American Bar Association, International Municipal Lawyers Association (IMLA), the Broward County Bar Association, Broward County Hispanic Bar Association, NACIRO, FAIR, and the Florida Association of Professional Lobbyists. He presently serves as Chair of the Legislation Committee of The Florida Bar's City, County and Local Government Law Section.

Eddy was born in La Habana, Cuba, and has been a citizen of the United States of America since 1975. He resides in Pembroke Pines, FL, with his wife, Emma, a kindergarten teacher at Sunset Lakes Elementary in Miramar, FL, and their two children, Areana and Mikael.



PUBLIC POLICY

AS OF SEPTEMBER 23, 2021

The Florida Association of Counties has a deliberative, consensus-built policy development process. The goal is to solicit and develop policy statements on legislative issues affecting county government. Through participation in legislative policy committees and caucuses, county officials identify, discuss, and ultimately vote on issues to be in FAC's Legislative Program. Each policy committee and caucus has one presidentially-appointed Chair and Vice Chair as well as a number of volunteer Policy Leaders. The FAC annual Legislative Program is comprised of two parts: Guiding Principles (which are effective from year to year, unless modified at the Closing Session of the Legislative Conference) and Policy Positions (which are effective for one year, from Closing Session the Legislative Conference to the next).

FAC Legislative Policy Committees:

- Finance, Tax, & Administration (FTA)
- Health, Safety, & Justice (HSJ)
- Water & Environmental Sustainability (WES)
- Agriculture & Rural Affairs (ARA)
- Community & Urban Affairs (CUA)
- Federal (Fed)
- Presidential Select Committee on Broadband*
- Presidential Select Committee on Preemption*

FAC Legislative Caucuses:

- Urban
- Rural

Policy Committee Roles and Responsibilities

- FAC policy committees are referred to as "committees of the whole," meaning that any FAC member county commissioner can volunteer (no later than May 15 of any year) to serve on any and all policy committees and that committee participation is open to any interested county commissioner who is in attendance at the policy committee meetings that take place during conferences.
- Any volunteers seeking to serve as a Policy Leader after August 1 of any given year, must notify the Chair and Vice Chair of the desired appointment. The Chair and Vice Chair of that committee will then

petition the President for acceptance or denial of that request. Only Policy Leaders, the Chair, and Vice Chair have voting privileges in their respective committees. Newly elected commissioners may volunteer by December 31 of the year in which they are elected. The President will appoint these persons to their committees of choice. County staff persons and non-committee members are strongly encouraged to participate in the discussion and provide input but are not permitted to vote.

- Each policy committee includes one presidentially appointed Chair and Vice Chair, and several presidentially appointed Policy Leaders. These roles collectively serve as the Committee Leadership for the respective policy committees.
- Each policy committee has one FAC staff point person, who coordinates Committee Leadership calls, policy committee meetings, and provides education on issues within the committee's purview.
- The Committee Leadership of each committee will have at least one meeting via conference call prior to the Innovation & Policy Conference to discuss the policy development process and Committee Leadership expectations during that conference.
- During the Innovation & Policy Conference, the Committee Leadership, led by the committee Chair and/or Vice Chair and with support from FAC staff, will consider and make recommendations on each policy proposal submitted for consideration. The county submitting the proposal will be responsible for presenting the issue to the committee. Each county submitted proposal must indicate whether the submitting county's BoCC supports the proposal or that that proposal has regional authority support. FAC staff will present FAC-submitted proposals.

Procedures for Legislative Policy Development

- **Policies:** Single-purpose statements addressing a specific issue or piece of legislation. Policies must address an issue of statewide, regional, or significant and widespread impact and cannot promote individual county or project appropriations. Individual counties or commissioners, or FAC staff may submit Policy Proposals.
- **Guiding Principles:** General policy principles of statewide importance that are relevant over several years at a time and over several individual policy issues. These statements exist automatically from year to year unless they are modified at the Legislative Conference's Closing Session by the membership.
- **Policy Proposals:** Proposed policies can be submitted by completing the Policy Proposal Submission Form, which is due 30 days prior to the first Legislative Executive Committee meeting of either the Innovation & Policy Conference or the Legislative Conference, whichever is sooner. Emergency submissions will be considered only upon action by the majority of the Legislative Executive Committee. Emergency submissions are those submitted after the 30 day deadline that address regulatory or legislative matters that could not have been foreseen 30 days before the conference, and are issues of a such timely nature that FAC should consider them immediately. Inaction by the submitter is not such an emergency. FAC will not accept or present for discussion and debate any policy proposals that are not sponsored by a county.
- **Vetting of Policy Proposals:** Upon submission, FAC staff will vet proposed policies to determine whether they fall within the Policy definition criteria. Proposals that meet the definition criteria will be assigned to a policy committee. During the Innovation & Policy Conference, Committee Leadership of each respective committee will meet to discuss the assigned proposals. At the Innovation & Policy Conference and the Legislative Conference, committees may act on policy proposals in the following ways: accept, defer, or reject. Any proposal may be modified by a committee before final action is taken.
- **Voting Procedures:** Each policy committee will call the meeting to order and carry out the meeting agenda. In the event that the chair is unavailable, the vice chair will preside over the meeting. Only Policy Leaders, the Chair, and Vice Chair have voting privileges. County staff persons and non-committee members are strongly encouraged to participate in the discussion and provide input but are not permitted to vote.
- **Procedural Rules** – The latest edition of Robert's Rules of Order as presented to the chair by FAC staff will be used to govern the conduct of committees and caucuses. The Chair of each committee will take each vote to a roll call vote unless the vote is unanimous.

Legislative Executive Committee (LEC)

- The role of Legislative Executive Committee (LEC) is to provide statewide leadership during the policy development process and to approve the policy statements recommended by the respective policy committees at the end of the Legislative Conference.
- The LEC is comprised of the following members: the FAC Executive Committee; the Chairs and Vice Chairs of each policy committee; and the Chairs and Vice Chairs of the Rural and Urban Caucuses and all past presidents of the Association who are still hold office as a county commissioner.
- Policy Leaders are permitted to attend LEC meetings, but they are not permitted to vote.
- The LEC meets twice during both the Innovation & Policy Conference and the Legislative Conference, once prior to committee meetings beginning and once at the conclusion of committee work.
- At least one Chair or Vice Chair of each policy committee and caucus must attend the LEC meeting and provide a brief description of the policy proposals to be discussed at its committee meeting and the outcome of those discussions. During the first LEC meeting of each policy development conference, any policy committee chair (or vice chair if chair is absent) may claim cross jurisdiction of a policy proposal and have it heard in an additional committee. Such a claim will be effective unless

the LEC votes, upon proper motion and by a major of those present, to prohibit such cross jurisdiction.

- Upon completion of the Legislative Conference policy committee work, the LEC will meet, hear reports from each policy committee chair, and act on them, in whole or in part. The LEC must vote to recommend FAC's complete legislative policy statements and top priorities for the next legislative session. That recommendation moves to action by the full membership at the Closing Session of the Legislative Conference.

- During the course of the legislative session, the LEC meets weekly via conference call (usually on Friday mornings) and is responsible for any revision, modification, deletion or addition to the policy statements adopted by the membership and may make interim policy decisions as needed.



FAC LEGISLATIVE POLICY COMMITTEES

Standing Committees

FAC's standing committees are tasked to develop and recommend an annual statewide legislative platform for counties based on each of the issue areas under their jurisdiction.

Finance, Tax and Administration (FTA)

The FTA committee primarily will consider and address issues including, but not limited to, the following:

- Taxation
- Local Revenue
- State Shared Revenue
- Economic Development
- Local Fiscal Administration
- Local Administrative and Management Issues
- Intergovernmental Relations (Constitutional Officers)
- Public Records
- Elections
- Ethics
- Florida Retirement System
- Utilities

Health, Safety and Justice (HSJ)

The HSJ committee primarily will consider and address issues including, but not limited to, the following:

- Behavioral and Mental Health
- Healthcare and Human Services Funding
- Healthcare and Human Services Policy
- Emergency Medical Services
- Law Enforcement, Juvenile Justice & Corrections
- Substance Use Disorder Prevention and Treatment
- Emergency Management
- Emergency Communications
- Judiciary – Article V

Water and Environmental Sustainability (WES)

The WES Committee will consider all state and federal issues related to water and environmental policy, including, but not limited to, the following:

- Water Quality
- Water Quantity
- Water Infrastructure
- Funding Issues
- Interstate Issues
- Waste and Pollution
- Utilities and Energy
- Resiliency



Agriculture and Rural Affairs (ARA)

The ARA committee primarily will consider and address issues including, but not limited to, the following:

- Agriculture
- Rural Development Programs
- Rural Infrastructure
- Rural Housing
- Fiscally Constrained Counties
- Food Access

Community and Urban Affairs (CUA)

The CUA committee primarily will consider and address issues including, but not limited to, the following:

- Growth Management
- Development, Planning and Zoning
- State and Regional Transportation
- Strategic Intermodal System Issues
- Affordable Housing

Presidential Select Committee on Broadband

This committee is an ad hoc committee established by the FAC President to address state and federal policy issues and concerns centered around broadband.

Presidential Select Committee on Preemption

This committee is an ad hoc committee established by the FAC President to address state policy issues and concerns regarding preemption.

Federal Policy Committee

FAC maintains and facilitates a **Federal Policy Committee** to address similar policy issues encountered at the state level but that are initiated at the federal level.

Caucuses (Best Practice Groups)

FAC maintains and facilitates ongoing caucus meetings during the policy development and legislative process. Current caucus organizations are designed to allow similar and like-sized counties to gather, discuss, and identify common issues that may be unique to certain counties.

Rural Caucus

The rural caucus provides an opportunity for counties with a population of 125,000 or under to address issues by which they are similarly affected.

Urban Caucus

The urban caucus provides an opportunity for counties with a population of 125,000 or over to address issues by which they are similarly affected.



LEGISLATIVE EXECUTIVE COMMITTEE

Commissioner Lee Constantine, Seminole County
FAC President

Commissioner Bill Truex, Charlotte County
FAC President-Elect

Commissioner Terry Burroughs, Okeechobee County
FAC 1st Vice President

Commissioner Michelle Coldiron, Monroe County
FAC 2nd Vice President

Commissioner Ralph Thomas, Wakulla County
FAC Immediate Past-President

Commissioner Robert Bender, Escambia County
Chair, Finance, Tax & Administration Committee

Commissioner Maria Marino, Palm Beach County
Vice Chair, Finance, Tax & Administration Committee

Commissioner Susan Adams, Indian River County
Chair, Agriculture & Rural Affairs Committee

Commissioner Kelly Owens, Okeechobee County
Vice Chair, Agriculture & Rural Affairs Committee

Commissioner Charlie Justice, Pinellas County
Chair, Community & Urban Affairs Committee

Commissioner Barbara Girtman, Volusia County
Vice Chair, Community & Urban Affairs Committee

Commissioner Kathryn Starkey, Pasco County
Chair, Federal Committee

Commissioner Ken Cornell, Alachua County
Vice Chair, Federal Committee

Commissioner Brian Hamman, Lee County,
Chair, Water & Environmental Sustainability Committee

Commissioner Sean Parks, Lake County
Vice Chair, Water & Environmental Sustainability
Committee

Mayor Jerry Demings, Orange County
Chair, Health, Safety & Justice Committee

Commissioner Rick Minor, Leon County
Vice Chair, Health, Safety & Justice Committee

Commissioner John Meeks, Levy County
Chair, Rural Caucus

Commissioner Betsy Condon, Clay County
Vice Chair, Rural Caucus

Commissioner Rene Flowers, Pinellas County
Chair, Urban Caucus

Commissioner Steve Geller, Broward County
Vice Chair, Urban Caucus

Commissioner Larry Harvey, Putnam County
Chair, Presidential Select Committee on Broadband

Commissioner Greg Weiss, Palm Beach County
Vice Chair, Presidential Select Committee on Broadband

Commissioner Mel Ponder, Okaloosa County
Co-Vice Chair, Presidential Select Committee on
Preemption

Commissioner Kionne McGhee, Miami-Dade County
Co-Vice Chair, Presidential Select Committee on
Preemption

Commissioner Melissa McKinlay, Palm Beach County
FAC Past President, 2020-2021

Commissioner Nick Maddox, Leon County
FAC Past President, 2019-2020

Commissioner Karson Turner, Hendry County
FAC Past President, 2018-2019

Commissioner Chris Constance, Charlotte County
FAC Past President, 2017-2018

Commissioner Kathy Bryant, Marion County
FAC Past President, 2016-2017

Commissioner Doug Smith, Martin County
FAC Past President, 2011-2012

PUBLIC POLICY

2022-2023 FAC POLICY AND CAUCUS CHAIRS, VICE CHAIRS, & POLICY LEADERS

Finance, Tax & Administration

Bob McKee, Staff

Robert Bender, Escambia County, Chair

Maria Marino, Palm Beach, Vice-Chair

Scott Monlyn (Calhoun)

Chris Constance (Charlotte)

Betsy Condon (Clay)

Rocky Ford (Columbia)

Donald O'Brien (Flagler)

Ramon Iglesias (Hendry)

Arlene Tuck (Highlands)

Kimberly Overman (Hillsborough)

Susan Adams (Indian River)

Ernest Jones (Lafayette)

Brian Hamman (Lee)

Rick Minor (Leon)

George Kruse (Manatee)

Kathy Bryant (Marion)

Michelle Stone (Marion)

Oliver Gilbert (Miami-Dade)

Mel Ponder (Okaloosa)

Brandon Arrington (Osceola)

Mack Bernard (Palm Beach)

Maria Marino (Palm Beach)

Rene Flowers (Pinellas)

Larry Harvey (Putnam)

Sam Parker (Santa Rosa)

Dave Piech (Santa Rosa)

Nancy Detert (Sarasota)

Andria Herr (Seminole)

Jeremiah Blocker (St. Johns)

Sean Mitchell (St. Lucie)

Craig Estep (Sumter)

Michael Newman (Taylor)

Danny Glidewell (Walton)

John "Tray" Hawkins (Washington)

Agricultural & Rural Affairs

Jeff Scala, Staff

Susan Adams, Indian River County, Chair

Kelly Owens, Okeechobee, Vice-Chair

Jimmy Anderson (Baker)

Chris Dougherty (Bradford)

Scott Monlyn (Calhoun)

Chris Constance (Charlotte)

William McDaniel (Collier)

Judith Schaefer (Desoto)

Mark Hatch (Dixie)

Ricky Jones (Franklin)

Sharon Langford (Gilchrist)

Tim Stanley (Glades)

Noey Flores (Hardee)

Emma Byrd (Hendry)

Ramon Iglesias (Hendry)

Arlene Tuck (Highlands)

Jeff Good (Holmes)

Clint Pate (Jackson)

John Meeks (Levy)

Community & Urban Affairs

Eddy Labrador, Staff

Charlie Justice, Pinellas County, Chair

Barbara Girtman, Volusia County, Vice-Chair

Chris Constance (Charlotte)

Ken Doherty (Charlotte)

Holly Davis (Citrus)

Garrett Dennis (Duval)

Beth Narverud (Hernando)

Arlene Tuck (Highlands)

Ken Hagan (Hillsborough)

Susan Adams (Indian River)

Doug Shields (Lake)

Cecil Pendergrass (Lee)

Rick Minor (Leon)

Michelle Stone (Marion)

Oliver Gilbert (Miami-Dade)

Eileen Higgins (Miami-Dade)

Community & Urban Affairs (continued)

Aaron Bell (Nassau)
Maribel Gomez Cordero (Orange)
Peggy Choudhry (Osceola)
Cheryl Grieb (Osceola)
Maria Marino (Palm Beach)
Gregg Weiss (Palm Beach)
Jack Mariano (Pasco)
Kathryn Starkey (Pasco)
Rene Flowers (Pinellas)
George Lindsey (Polk)
Dave Piech (Santa Rosa)
Bob Dallari (Seminole)
Jeremiah Blocker (St. Johns)
Cathy Townsend (St. Lucie)

Health, Safety & Justice

Bob McKee, Staff

Jerry Demings, Orange County, Chair

Rick Minor, Leon County, Vice-Chair

Ken Cornell (Alachua)
Chris Dougherty (Bradford)
Scott Monlyn (Calhoun)
Chris Constance (Charlotte)
Mike Cella (Clay)
Robert Bender (Escambia)
Robert Brown (Hamilton)
Gwen Myers (Hillsborough)
Betsy Barfield (Jefferson)
Rick Minor (Leon)
Alston Kelley (Madison)
Kathy Bryant (Marion)
Jeff Gold (Marion)
Kionne McGhee (Miami-Dade)
Carolyn Ketchel (Okaloosa)
Jerry Demings (Orange)
Mayre Uribe (Orange)
Christina Fitzpatrick (Pasco)
Rene Flowers (Pinellas)
Sam Parker (Santa Rosa)
Dave Piech (Santa Rosa)
Amy Lockhart (Seminole)
Jeremiah Blocker (St. Johns)
Linda Bartz (St. Lucie)
Mike Barker (Walton)
Danny Glidewell (Walton)
John "Tray" Hawkins (Washington)

Federal Committee

Eddy Labrador, Staff

Kathryn Starkey, Pasco County, Chair

Ken Cornell, Alachua County, Vice-Chair

Chris Constance (Charlotte)
Ken Doherty (Charlotte)
Joe Mullins (Flagler)
Ward McDaniels (Gulf)
Brian Hamman (Lee)
John Meeks (Levy)
Alston Kelley (Madison)
Kathy Bryant (Marion)
Carl Zalak (Marion)
Doug Smith (Martin)
Peggy Choudhry (Osceola)
Mack Bernard (Palm Beach)
Kathryn Starkey (Pasco)
Charlie Justice (Pinellas)
Dave Piech (Santa Rosa)
Nancy Detert (Sarasota)
Jeremiah Blocker (St. Johns)
Barbara Girtman (Volusia)

Water & Environmental Sustainability

Jeff Scala, Staff

Brian Hamman, Lee County, Chair

Sean Parks, Lake County, Vice-Chair

Ken Cornell (Alachua)
William Dozier (Bay)
Chris Constance (Charlotte)
Ken Doherty (Charlotte)
Robert Bender (Escambia)
Ricky Jones (Franklin)
Tim Stanley (Glades)
Ramon Iglesias (Hendry)
Susan Adams (Indian River)
Peter O'Bryan (Indian River)
John Meeks (Levy)
Michelle Stone (Marion)
Carl Zalak (Marion)
Doug Smith (Martin)
Holly Merrill Raschein (Monroe)
Christine Moore (Orange)
Nicole Wilson (Orange)
Gregg Weiss (Palm Beach)
Jack Mariano (Pasco)
George Lindsey (Polk)

Water & Environmental Sustainability continued

Larry Harvey (Putnam)
Dave Piech (Santa Rosa)
Jeremiah Blocker (St. Johns)
Henry Dean (St. Johns)
Chuck Hess (Wakulla)
Danny Glidewell (Walton)

Rural Caucus

Jeff Scala, Staff

John Meeks, Levy County, Chair

Betsy Condon, Clay County, Vice-Chair

Urban Caucus

Bob McKee, Staff
Rene Flowers, Pinellas County, Chair
Steve Geller, Broward County, Vice-Chair

Select Committee on Broadband

Jeff Scala, Staff

Larry Harvey, Putnam County, Chair

Gregg Weiss, Palm Beach County, Vice-Chair

Ken Cornell (Alachua)
Viviana Janer (Osceola)
Charlie Justice (Pinellas)
Eileen Higgins (Miami-Dade)
Kimblin Nesmith (Gadsden)
Ron Moore (Madison)
Susan Adams (Indian River)
John "Tray" Hawkins (Washington)

Select Committee on Preemption

Davin Suggs, Staff

Bob McKee, Staff

Lee Constantine, Seminole County, Chair

Mel Ponder, Okaloosa County, Co-Vice Chair

Kionne McGhee, Miami-Dade, Co Vice-Chair

Charles Chestnut (Alachua)
John Tobia (Brevard)
Steve Geller (Broward)
Nan Rich (Broward)
Timothy Ryan (Broward)
Chris Constance (Charlotte)
Bill Truex (Charlotte)
Burt Saunders (Collier)
Tommy Hazouri (Duval)
Ricky Jones (Franklin)
Karson Turner (Hendry)
Nick Maddox (Leon)
Kathy Bryant (Marion)
Doug Smith (Martin)
Rene Garcia (Miami-Dade)
Sally Heyman (Miami-Dade)
Javier Souto (Miami-Dade)
Michelle Coldiron (Monroe)
Mel Ponder (Okaloosa)
Terry Burroughs (Okeechobee)
Emily Bonilla (Orange)
Melissa McKinlay (Palm Beach)
Mack Bernard (Palm Beach)
Dave Kerner (Palm Beach)
Melissa McKinlay (Palm Beach)
Ralph Thomas (Wakulla)



ASSOCIATION FINANCES

FAC's Financial Information At-a-Glance

Fiscal Year:

November 1 through October 31

Oversight:

Finance & Audit Committee – This standing committee is established under Article X of the FAC Bylaws and is chaired by the FAC President-Elect. The committee meets at least semi-annually and reports to the Executive Committee and Board of Directors.

Budgets:

Budget is approved at the Board of Director's meeting held in conjunction with the Fall Innovation and Policy Conference. The FY2021/22 budget totals \$4.9 million, of which 40% is funded from member dues. The remainder is funded from such member services as conferences, publications, and enterprise programs, as well as other income such as investment and rental income.

Fiscal Goals:

To maintain fiscal stability necessary for the ongoing operations of the Association and to develop the fiscal infrastructure necessary to fund future growth of the organization, as outlined in the FAC Strategic Plan.

Reserves:

FAC policy provides for a goal of 12 months of operating reserves and the funding of capital reserves on an annual basis. In addition, FAC has created additional reserves such as Public Awareness Reserve, Litigation Fund, and Business Development Fund Reserves. The total of all reserves is approximately \$4.9 million as of FYE2021.

Investments:

Investments are guided by the Association's investment policy.

Other Assets/ Commitments:

FAC owns 4 adjacent buildings (approx. 15,000 SQF) in Leon County, Florida which form the headquarters for the Association. Currently, the Association leases approximately 1/5 of the space to outside tenants. The buildings are estimated to be worth approximately \$2.5 million and are owned outright.

Internal Controls:

The Association has implemented various policies over the past twenty years. These policies are reviewed periodically and new policies are instituted as needed.

Reporting:

Internal financial statements are produced monthly and distributed to management staff. Financials are also provided to the Finance & Audit Committee, Executive Committee and Board of Directors on a periodic basis or in conjunction with meetings.

Audit Functions:

The Association is audited annually by an independent auditor and the audit results are reported directly to the Finance & Audit Committee. Since FY1995/96, the Association has received unqualified/unmodified opinions.

FINANCE AND AUDIT **COMMITTEE**

Voting Members

Commissioner Bill Truex, Chair

Charlotte County

18500 Murdock Cir.
Port Charlotte, FL 33948
PH: (941) 743-1300
bill.truex@charlottecountyfl.gov

Commissioner Michael Udine

Broward County

115 S. Andrews Ave.
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(954) 357-7003
mudine@broward.org

Commissioner Donald O'Brien

Flagler County

1769 E. Moody Blvd, Bldg. 2
Bunnell, FL 32110
(386) 313-4093
dobrien@flaglercounty.org

Commissioner Arlene Tuck

Highlands County

PO 1926
Sebring, FL 33871
PH: (863) 232-8560
atuck@highlandsfl.gov

Commissioner Kelly Owens

Okeechobee County

1 Courthouse Sq., Ste. 4700
Kissimmee, FL 34741
PH: (407) 742-2388
viviana.janer@osceola.org

Commissioner Michelle Stone

Marion County

601 S.E. 25th Ave
Ocala, FL 34471
(352) 438-2323
michelle.stone@marioncountyfl.org

Commissioner Aaron Bell

Nassau County

96135 Nassau Pl., Ste 1
Yulee, FL 32097
(904) 624-0133
acbell@nassaucountyfl.com

Commissioner Rene Flowers

Pinellas County

315 Court St., 5th Fl.
Clearwater, FL 33756
PH: (727) 464-3022
rflowers@pinellascounty.org

Commissioner Sam Parker

Santa Rosa County

6495 Caroline Street, Suite M
Milton, FL 32583
PH: (850) 983-1877
samparker@santarosa.fl.gov

Non-Voting Technical Advisors Independent Auditors for FY 2021-2022:

Todd Bonlarron

Palm Beach County

Assistant County Administrator
301 N. Olive Ave., Suite 1101
West Palm Beach, FL 33401
(561) 668-8100
tbonlarr@pbcgov.org

Alan Rosenzweig

Leon County

Deputy County Administrator
301 S. Monroe St.
Tallahassee, FL 32301
(850) 606-5300
RosenzweigA@leoncountyfl.gov

Independent Auditors:

Thomas Howell Ferguson, P.A.

Allison J. Harrell, CPA

2615 Centennial Boulevard, Suite 200
Tallahassee, FL 32308
PH: (850) 668-8100
atj@thf-cpa.com

EXTERNAL AFFAIRS

The FAC communications department works with each division in the Association to communicate effectively and in conjunction with each other to best represent the Association as a whole. Communications focuses on educating Floridians and providing members the tools needed to effectively communicate the importance of home rule.

Media Relations

Working closely with the capitol press corps and county reporters to build a relationship that is an information exchange and through which FAC is the first expert reporters consider when writing on county issues. Annually FAC visits with editorial boards across the state and educates them on FAC's legislative priorities.

Issue Management

Through strategic initiatives, FAC strives to enhance awareness among key audiences about the role and function of county government and the impact state actions will have on county initiatives. KeepItLocalFlorida.org (KILF) has been developed to be a grassroots partnership with the Florida League of Cities. KILF sends emails to more than 500,000 citizens monthly focusing on home rule issues.

FAC Web and Social Media Presence

Over the past four years the Communications department has worked to extensively increase the Association's web and social media presence as a resource for local governments. The Communications department is responsible for the FAC website, the Institute for County Government website, the FAC Research website and manages four affiliate websites. FAC has also continued to grow its social media engagement through Facebook, Twitter and Instagram. The communications team in conjunction with each of the Association's departments coordinates and produces timely and relevant content to keep our members informed.

Affiliate Websites

Communications provides support to multiple county affiliate organizations in maintaining their online presence - including website design, hosting and content management. Current affiliate partners are:

- Florida Association of County Attorneys
- Florida Association of County Managers
- Florida Association of County Engineers and Road Superintendents
- Florida Local Government Finance Program

Association Management Software

Communications is responsible for the Association's member portal. The department works with our service provider to provide an interactive one stop shop for members to access tools and resources available to help them get the most out of their membership. This includes but is not limited to: event registration, education and certification information, access to board and committee resources, community galleries.

Member Communications

The communications department sends regular updates to members in six primary forms:

1. FAC News & Notes: a twice monthly newsletter focusing on content that benefits county services, commissioners or staff.
2. Legislative Update: Weekly during the legislative session, FAC sends an electronic bulletin updating members on legislative issues.
3. FAC News Clips: a daily publication of clippings from newspapers across the state on newsworthy items impacting Florida's counties.
4. Breaking News: emails sent as major news impacting counties breaks; these include Action Alerts during the legislative Session.
5. Federal Updates: News and updates are sent on as needed basis to keep the membership and stakeholders informed on important congressional legislation. FAC also provides educational update to Florida's Congressional Delegation on how issues affect their districts.
6. Event Marketing: Both mass email marketing and more audience specific event promotions are sent weekly once event registration has opened.

Video Production

The communications department produces timely Public Service Announcements to promote home rule and relevant advocacy issues.

Membership Directory

The FAC Membership Directory is the most comprehensive listing of Florida county officials available in the state. The directory contains the names, addresses, phone numbers and email addresses for all commissioners, constitutional officers and department heads for Florida's 67 counties. The membership directory is available both in print and online.

Publications

Communications produces several publications throughout the year:

- Annual Report and Member Benefits Statements
- FAC Calendar
- FAC County Government Revenue and Expenditures Report
- Marketing materials including: Corporate Prospectus, FAC Business Solutions booklet, branding materials for FAC programs etc.
- Legislative Priorities
- Legislative Final Report
- County Government Guide
- The Institute for County Government print materials, including: ICG Annual Report, Celebration Program (During Annual Conference) Class Schedules and Calendars etc.
- Conference Publicity and Programs
- Annual County Membership Directory (Print)

The FAC Communications Team is always available to help.

Cragin Mosteller

Director of External Affairs,
cmosteller@flcounties.com

Tracy M. Kusmierz

Communications Manager
tkusmierz@flcounties.com

Krista Sinibaldi

Communications Coordinator
ksinibaldi@flcounties.com



PARTNER PROGRAMS

FAC's business solutions offer county members a convenient way to connect with businesses and trusted partners who are committed to helping county governments better serve their communities. FAC's business services also generate more than \$2 million, helping to reduce reliance on member dues. FAC offers a variety of ways for businesses and counties to connect.



BUSINESS SOLUTIONS

FAC leverages the collective purchasing power of Florida's 67 counties to partner with best-in-class business organizations that deliver high quality at great value. When counties use FAC business solutions, not only does the county save time and money, it generates additional revenue for the Association, which supports FAC's mission of preserving home rule.



CORPORATE PARTNERS

The Corporate Partners Program offers business organizations a way to support Florida counties through annual sponsorship of FAC and FAC events. In return, FAC helps these organizations connect with counties that can benefit from the products and services they provide. Partnership levels include: \$25k for Platinum Level and \$15k for Gold Level.



SPONSORSHIPS

Another way FAC helps businesses connect with counties is through one-time event sponsorships. FAC offers a variety of sponsorship options designed to give business organizations different ways to meet and engage with county leaders. Sponsorship levels include: \$5500 for Triple Diamond Level, \$3500 for Double Diamond Level, \$2500 for Diamond Level, and \$1500 for Supporter Level.



TRADESHOW

FAC's Annual Tradeshow hosted at the Annual Conference allows companies unique opportunities to showcase their company's products and services to county leaders. The tradeshow is one more way FAC works to put the right tools in place for counties.



ADVERTISING

Whether a county is looking for new talent, or quality products and services, FAC's advertising program enables businesses and counties to promote needs and services across all Florida counties. FAC provides four different advertising avenues: Buyer's Guide, News Clips, News & Notes and Job Lines.

We're Here to Help!

Cragin Mosteller

Director of External Affairs,
cmosteller@flcounties.com

Latoya Washington

Corporate Relations Manager,
lwashington@flcounties.com

FAC BUSINESS SOLUTIONS

Debt Recovery (NCS Plus)

This innovative program gives local governments a way to manage their accounts receivable for less than 10% per account, regardless of the amount owed. Under this flat-fee model, all delinquent accounts are worked equally and recovered debt goes back to the county instead of the collection agency. NCS Plus can handle collections for courts, emergency services, utilities, and other community services.

Commercial Paper Loans (Florida Local Government Finance Program)

FLGFP is a flexible, low-interest, short- to medium-term loan program built by counties and designed to help local governments meet their infrastructure and capital needs. Backed by J.P. Morgan Chase Bank, the program helps to fund projects such as landfills, water and sewer facilities, courthouses, spring training complexes, library construction, beach re-nourishment, and more.

Florida Local Government Investment Trust (Florida Trust)

The Short-Term Bond Fund is a member-governed pooled investment program designed to add value over short term alternatives while maintaining safety of principal and liquidity.

The *Day to Day Fund* is a money market product that provides a fiscally conservative diversification option for local governments. Both funds are professionally managed by Payden & Rygel and AAA by Fitch.

Florida Association of Counties Trust (FACT)

FACT is a pooled risk-sharing program designed to fill the needs of local governments for liability coverage and to provide lower costs, greater stability, more flexibility and broader coverages than are generally available.

Florida Municipal Trust (FMIT)

FAC has partnered with FMIT and the Florida League of Cities to offer bundled coverages including workers' compensation, property, first dollar deductible programs, deductible stop loss plans and self-insured retention options.

Deferred Compensation (Nationwide)

This program provides county employees with a Section 457 Deferred Compensation Program, as well as another tool for retaining quality employees by enhancing a county's employee benefits package at no cost to the county.

Vehicle Cooperative Purchasing Program (Florida Sheriffs Association)

The Cooperative Purchasing Program offers a statewide purchasing contract on a variety of vehicles and equipment which is available to Sheriff's offices, local government agencies, state universities and colleges and State of Florida agencies.

Live Healthy Program (NACo/CVS Caremark)

NACo has partnered with CVS Caremark to offer relief to uninsured and underinsured Americans who face high prescription, health and dental costs. The program is free to NACo member counties and includes discounts on prescriptions, vision care, LASIK & PRK vision procedures, hearing aids & screenings, prepaid lab work, prepaid diagnostic imaging, diabetic supplies and dental care.

Cashvest by Three Plus One

cashvest® by threeplusone® exists to find new revenue sources from current cash holdings in the public sector, to help ease the pain points that we know are faced by public officials, and to strengthen the relationships with the financial and banking institutions with whom our clients conduct business.

Inspired Technologies

Inspired Technologies was created by combining the experience of two complementary technology practices; comprehensive networking and strategic consulting. The best of both worlds exists in Inspired Technologies, providing government customers with complete technology solutions. As the public increasingly demands an integrated solution to business technology, Inspired Technologies is positioned to excel.

FAC 2022

CORPORATE PARTNERS

PLATINUM



GOLD



INSTITUTE FOR COUNTY GOVERNMENT

MISSION

The mission of the Institute for County Government is to enhance the leadership skills of county officials, to facilitate innovative thinking and action by those leaders, and ultimately to enable counties to prosper as communities in the 21st century.

In June 2018, the FCF Board of Directors adopted a strategic plan with four specific goal areas:

1

Education:

Expand educational opportunities for members.

2

Research:

Become the most trusted resource for Florida county data and information.

3

Strategic Projects and Partnerships:

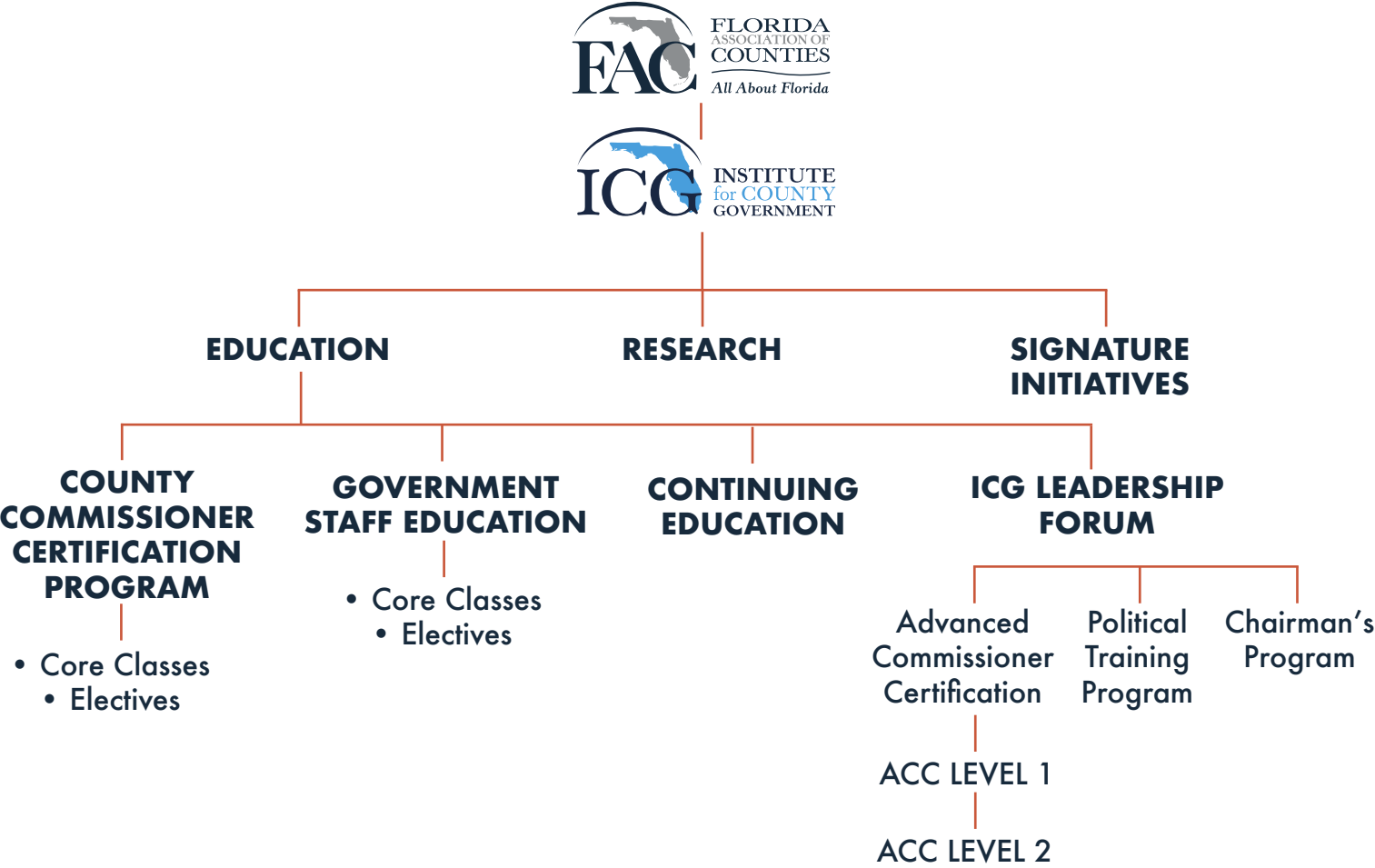
Strengthen the current partnership with UF/IFAS and develop new partnerships with organizations that will further the mission of the FCF.

4

Revenue Diversity:

Grow and diversify revenue streams to support FCF activities

Functionally, each goal area has specific tasks that are used to implement the plan. Tasks are ultimately carried out under distinct programs of the ICG, as shown below.



EDUCATION

Historically, education and training have been the flagship of the ICG, and that trend continues under the new strategic plan. Since 2018, the ICG has developed and delivered five new elective courses, evaluated alternative teaching options (i.e., online training), implemented a new leadership program, and programmed additional elective classes.

COUNTY COMMISSIONER CERTIFICATION (CCC) PROGRAM

To receive certification, commissioners must attend 45 hours of training that generally takes from 6 to 12 months to complete. The core curriculum includes training on county government structure and authority, roles and responsibilities, financial management, growth management and ethics. Elective curriculum consists of topics such as economic development, diversity training, effective communications, Florida's legislative process, land use decisions, negotiating skills, and others.

COUNTY GOVERNMENT EDUCATION PROGRAM (CGE)

Launched in 2017, this program is a voluntary program of study based on our current Certified County Commissioner (CCC) program and designed for county staff. To receive certification, staff must attend 45 hours of training that generally takes from 6 to 12 ICG months to complete. Content for this program includes county government structure and authority, finance and budget, growth management, ethics and Sunshine Law, and Florida's legislative process and so much more.

CONTINUING EDUCATION ANNUAL CONFERENCE EDUCATION PROGRAMS

The Institute is also responsible for planning FAC's Annual Conference workshops and general sessions. The programs cover a broad range of topics of interest to county officials and are designed to appeal to newly elected and veteran commissioners.

CURRICULUM REVIEW COMMITTEE

Every other year, the ICG Board and a select group of Commissioners and county staff are called together to form the Curriculum Review Committee. This group meets every other year to review the course curriculum, usually a one-day meeting in August.

ICG LEADERSHIP FORUM

Advanced County Commissioner – Level I (ACC) Program

Launched in August 2006 as the Florida Forum for County Leaders, this educational program is designed for County Commissioners who have earned their CCC graduate designation. It is a 3-part series of 1 ½ day seminars focused on leadership with an overarching theme of growth and development in Florida. Those selected must complete all three programs to receive the advanced designation.

Advanced County Commissioner – Level II (ACC) Program

Launched in May 2019 as the Leadership Academy, this educational program is designed for County Commissioners who have earned their ACC Level I graduate designation. It is a 3-part series of 2-day seminars focused on leadership with an emphasis on Florida issues. Attendees must complete all three sessions to graduate from the program.

POLITICAL TRAINING PROGRAM

The FCF Strategic Plan called for the development of a new Political Candidates Training Course for commissioners that are considering running for higher office. ICG has engaged a variety of speakers to bring workshops to Annual Conference for those interested in running for a higher political office since 2018.

The workshops have included a panel of former state legislators, who are now county commissioners, as well as former commissioners currently serving in the Legislature.

CHAIRMAN'S PROGRAM

During FAC's 2018 Legislative Conference, the FCF offered its new Chairperson's Training Institute. The program was directed at commissioners who will be serving as Board chairs for the first time. The program offered strategies in meeting decorum, rules of order, working with the public, and other procedures for running effective meetings. The course was taught by

Vince Long, Leon County Administrator, and Herb Thiele, former Leon County Attorney. The class was well attended with 21 commissioners participating. Staff has recommended that the program be a standing elective within the education program and it is currently available through the online course catalog.

RESEARCH

Research within ICG is important for developing new and relevant education curricula. This is particularly true as we witness the growth in new and emerging technologies like smart cars, autonomous vehicles, micro mobility transport, and small cell infrastructure. Anticipating how these and other innovations may impact counties is at the core of ICG Research. By monitoring state and national trends in technology and public policy, ICG develops appropriate information and education materials that inform counties and help local decision making.

SIGNATURE INITIATIVES

To increase its exposure, facilitate potential entrepreneurial opportunities, and leverage training prospects, the ICG Board included Strategic Initiatives as a part of its strategic plan. Anticipated and realized initiatives include:

- The ICG Best Practices in County Government Award Program
- The Florida County Government Guide publication
- Strategic Partnerships
- Special Projects
- Development (funding)
- Studio 67 – Webinars, podcasts and class recordings for the online course catalog

INSTITUTE FOR COUNTY GOVERNMENT

2021-24 BOARD OF DIRECTORS



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Term: Sept 2022-Sept 2024



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Rotating (1 year term)

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Janet Long

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Vince Long

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County Administrator
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Term: Sept 2021-Sept 2023

Sean Parks

Lake County Commissioner
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Term: Sept 2022-Sept 2024

Michelle Stone

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CERTIFIED COUNTY COMMISSIONER EDUCATION PROGRAM

The Certified County Commissioner Program was created in 1996 as a voluntary program of study designed for county commissioners to learn information and enhance skills relevant to their duties and responsibilities. Completion of the course requirements results in the designation of Certified County Commissioner. To date, 538 commissioners have graduated from the CCC program.

REQUIREMENTS FOR CCC DESIGNATION

This program was designed for county commissioners. Only commissioners will receive the Certified County Commissioner designation.

CCC courses were typically offered year-round at FAC conferences until the pandemic of 2020. To accommodate not being able to meet in person, a learning management program was launched allowing members to complete their course requirements online. This program may now be completed within 6-12 months. To graduate, commissioners will need 45 total hours of credit. This includes 30 hours of core, 9 hours of elective and 6 hours of continuing education. The CCC graduation ceremony is held every year during FAC's Annual Conference.

CERTIFIED COUNTY COMMISSIONER PROGRAM TOPICS

CORE CCC COURSES: The program content for each core course is designed to cover fundamental information necessary to effectively serve as a county commissioner. To be certified, commissioners must earn a minimum of 30 credit hours of core curriculum. Each core course is equivalent to 6 hours of credit. These programs are currently offered through the online course catalog.

- New Commissioner Workshop
- County Government Structure & Authority
- County Government Roles & Responsibilities
- Ethics, Public Records & Sunshine Laws (Mandatory)
- Financial Management
- Growth Management & Land Use Decisions

ELECTIVE CCC COURSES: The following courses develop skills that are important to county commissioners. A maximum of 9 credit hours from these or similar classes may be applied toward the 45 hours required for certification. Each elective course is equivalent to 1.5 - 3 hours of credit. Program topics offered vary from year to year based on current events and available speakers.

- Charter Government
- Diversity Training
- Disaster Mitigation Strategies for County Officials (funded by FDEM)
- Economic Development
- Effective Communications
- Emergency Management 101 for County Officials
- Environmental Planning
- Federal Fly-In
- Floodplain Management 101 for County Officials (funded by FDEM)
- Florida's Legislative Process
- Health and Human Services
- Human Resources/Labor Relations
- Negotiation Skills
- New Chairperson's Training Program
- Political Training Institute
- Public Safety
- Public Works 101 for County Officials
- Transportation Planning 101 for County Officials (in development by FAPA)
- Understanding Charter Government

CONTINUING EDUCATION CCC COURSES:

Participation in statewide education and policymaking events is an important part of the curriculum. As such, the following events are CCC accredited. The credit hours for each of these programs vary due to program length. To become certified, commissioners must earn 6 hours of continuing education credits.

- New Commissioner Orientation (1.5 CE)
- Legislative Day (1.5 CE)
- Annual Conference (3 CE)
- Innovation and Policy Committee Conference (1.5 CE)
- Legislative Conference (2 CE)

ADVANCED COUNTY COMMISSIONER EDUCATION PROGRAM

Launched by the Florida Counties Foundation in 2006, the Advanced County Commissioner (ACC) education program, “The Florida Forum for County Leaders”, is an advanced leadership program designed for graduates of the Certified County Commissioners (CCC) program. The course is limited each year to 22 CCC graduates and to date, there are 284 graduates of this program.

PREMISE OF THE ADVANCED COUNTY COMMISSIONER – LEVEL I PROGRAM

County officials are uniquely positioned to achieve positive change within their counties and in their relationships with local and state government partners. The task is to prepare for the future by thinking and acting anew and asserting skillful leadership in times of daunting challenges and rapid change.

The future of our communities and the governments that serve them depends upon:

- The caliber of leadership and stewardship public officials provide.
- The degree to which local government officials shape the future through leadership that engages the best in people.
- The willingness and capacity of county government officials to be pacesetters in redefining local government excellence and intergovernmental partnerships.
- The application of thoughtful leadership and strategic planning.
- Recognizing the paramount role county leaders have in effectively convening, involving and working with the critical stakeholders.

REQUIREMENTS FOR ACC – LEVEL I DESIGNATION

The ACC program is organized as a series of three seminars, with 27 hours of course work. The course content focuses on leadership with an overarching theme of growth and development in Florida. Courses are different for each series and cannot be repeated. Participating Commissioners must commit to fully participate in all three seminars in order to graduate.

ACC – LEVEL II – LEGACY LEADERS

In 2019, due to requests for more education, a second Advanced County Commissioner Program debuted as ACC – Level II – The Leadership Academy. This program mirrors the ACC – Level I Program with a series of three seminars and a total of 27 hours of course work. The content is focused on leadership in the state of Florida. Courses vary for each session and are based on current issues affecting state leaders. Commissioners must complete all three sessions to graduate. There are 41 graduates of this program since the first class in 2020.



CERTIFIED COUNTY GOVERNMENT EMPLOYEE PROGRAM

In 2017, the Institute launched the County Government Education Program for county staff, a voluntary program of study designed for county staff to learn information and enhance skills relevant to their duties and responsibilities. Completion of the course requirements results in the County Government Education (CGE) designation.

REQUIREMENTS FOR CGE DESIGNATION

The County Government Education courses were typically offered year-round at FAC conferences until the pandemic of 2020. The Core, Elective and Continuing Education Courses will include all the courses in the CCC program with the exception of the New Commissioner Orientation and New Commissioner Workshop. County staff also have the option to receive elective course credits for participating in other professional workshops with organizations that are affiliated with FAC.

To complete the course work for the County Government Education Program, county staff will take a total of 45 hours of courses. There is no timeline to finish, however the program may be completed within 6 to 12 months now that it is offered online. At FAC's Annual Conference each year in June, we will recognize the staff that have completed the program. To date, there are 30 graduates from this program.

COUNTY GOVERNMENT EDUCATION PROGRAM TOPICS

CORE CGE COURSES: The program content for each core course is designed to cover fundamental information. County staff must earn a minimum of 30 credit hours of core curriculum. Each core course is equivalent to 6 hours of credit. These programs are offered through the online course catalog.

- Ethics, Public Records & Sunshine Laws (Mandatory)
- Financial Management
- Growth Management & Land Use Decisions
- County Government Structure & Authority
- County Government Roles & Responsibilities

ELECTIVE CGE COURSES: The following courses develop additional important skills and knowledge on current

topics of importance for county staff. A maximum of 9 credit hours from these or similar classes may be applied toward the 45 hours required for certification. Each elective course is equivalent to 3 hours of credit. Four elective courses are provided throughout the year. The program topics offered vary from year to year. County staff also have the option to receive elective course credits for participating in other professional workshops with organizations that are affiliated with FAC.

- Charter Government
- Diversity Training
- Disaster Mitigation Strategies for County Officials (funded by FDEM)
- Economic Development
- Effective Communications
- Emergency Management 101 for County Officials
- Environmental Planning
- Federal Fly-In
- Floodplain Management 101 for County Officials (funded by FDEM)
- Florida's Legislative Process
- Health and Human Services
- Human Resources/Labor Relations
- Negotiation Skills
- New Chairperson's Training Program
- Political Training Institute
- Public Safety
- Public Works 101 for County Officials
- Transportation Planning 101 for County Officials (in development by FAPA)
- Understanding Charter Government

CONTINUING EDUCATION CGE COURSES:

Participation in statewide education and policymaking events is an important part of the curriculum. As such, the following events are CGE accredited. The credit hours for each of these programs vary due to program length. To receive the CGE designation, county staff must earn 6 hours of continuing education credits.

- Legislative Day (1.5 CE)
- Annual Conference (3 CE)
- Innovation and Policy Committee Conference (1.5 CE)
- Legislative Conference (2 CE)

CALENDAR OF EVENTS



OCTOBER 2022

- 20 ACC I – Session 1.1 (12:00 p.m. - 4:00 p.m.)
- 21 ACC I – Session 1.2 (8:00 a.m. – 3:30 p.m.)
- 27 ACC II – Session 1.1 (12:00 p.m. - 4:00 p.m.)
- 28 ACC II – Session 1.2 (8:00 a.m. – 3:30 p.m.)

JANUARY 2023

- 12 ACC I – Session 2.1 (12:00 p.m. - 4:00 p.m.)
- 13 ACC I – Session 2.2 (8:00 a.m. – 3:30 p.m.)
- 19 ACC II – Session 2.1 (12:00 p.m. - 4:00 p.m.)
- 20 ACC II – Session 2.2 (8:00 a.m. – 3:30 p.m.)

APRIL 2023

- 6 ACC I – Session 3.1 (12:00 p.m. - 4:00 p.m.)
- 7 ACC I – Session 3.2 (8:00 a.m. – 3:30 p.m.)
- 20 ACC II – Session 3.1 (12:00 p.m. - 4:00 p.m.)
- 21 ACC II – Session 3.2 (8:00 a.m. – 3:30 p.m.)



2022 FAC Innovation & Policy Conference

September 14-15, 2022
JW Marriott Miami
Miami-Dade County

2022 FAC Legislative Conference

November 30-December 2, 2022
Hilton St. Petersburg Bayfront
Pinellas County

2023 FAC Legislative Day

March 15, 2023
Tallahassee, Leon County

2023 FAC Annual Conference

June 27 – June 30, 2023
Hilton Bonnet Creek
Orange County



2023 NACo Legislative Conference

February 11 – 14, 2023
Washington Hilton
Washington, DC

2023 NACo Annual Conference

July 21 – 24, 2023
Austin Convention Center
Travis County, Austin, Texas





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