

**FLORIDA ASSOCIATION OF COUNTIES, INC.
CONFERENCE PLANNING COMMITTEE**

On this 23 day of September, 2004, the Board of Directors of the Florida Association of Counties, Inc. ("FAC") hereby creates the Conference Program Planning Committee in accordance with Article VIII of the FAC Bylaws and in accordance with the following:

Statement of Purpose

The 2004 Strategic Planning Committee recommended that "FAC incorporate" broad input from membership in the program planning for the Annual Conference to ensure relevance of topics and potential talent for presentations." To assist in pursuing that strategy, the 2004 Strategic Planning Committee stated, "FAC will appoint a conference planning committee to include the incoming President and a representative from the host county. The committee will identify topics and themes for programs and special events[.]"

The 2004 Strategic Planning Committee recommendations were approved by the FAC membership at its 2004 Annual Business Meeting held on Thursday, June 23, 2004, in Broward County.

Committee Structure

Members. The Conference Planning Committee shall be composed of the following persons:

1. The President-Elect of FAC;
2. Two persons appointed by the President-Elect of FAC;
3. A representative of the county, as designated by that county's Board of County Commissioners, where the Annual Conference is scheduled to be held ("the Host County");
4. The chair of the Florida Counties Foundation or his/her designee; and
5. The FAC Director of Member Services.

The President-Elect shall serve as chair of the committee.

Meetings. The Conference Planning Committee may meet as many times as necessary to accomplish its purposes but shall meet not less than once per year.


Committee Function

The Committee shall provide advice and guidance to FAC staff regarding conference themes and/or topics for educational, social, and other special events held during the FAC Annual Conference. FAC staff will issue a "Call for Programs" to be

sent to elected and appointed county officials to solicit ideas from the membership for conference workshops and general sessions. The submittals will be presented to the Committee for review. The President-Elect may submit a proposal to the Committee regarding the theme and entertainment for the Thursday evening FAC Family Fun Night during Annual Conference. The FCF chair or his/her designee shall be responsible for submitting a proposal for inclusion of CCC workshops at the Annual Conference. FAC staff, including the Executive Director and Conference Planner, shall be responsible for all details and final decisions about implementation of the Committee's recommendations.

Reservation and Continuance

The Conference Planning Committee shall continue in existence until the committee is dissolved by future action of the Board of Directors. The Board of Directors reserves the right to modify, amend or abolish this committee and any aspects related thereto by majority vote at any regular or specially called meeting of the Board of Directors.



Commissioner Cliff Thaell, President

9/23/04

Attest by:



Mary Kay Cariseo
Executive Director