



BREVARD COUNTY, FLORIDA IS SEEKING A HIGHLY EXPERIENCED, INNOVATIVE AND ENERGETIC LEADER TO SERVE AS ITS...

THE COMMUNITY

Brevard County is located halfway between Jacksonville and Miami. The County extends 72 miles from north to south and averages 26.5 miles wide on the Florida east coast along the Atlantic Ocean. Brevard County is home to approximately 600,000 residents, making it the ninth (9th) largest county in Florida. The County has a total area of 1,557 square miles, of which 1,016 square miles is land and 541 square miles is water.

The official county seat has been located in Titusville since 1894. A centrally located County Government Center in Viera houses the various county government branches, including Juvenile Justice, Housing & Human Services, Solid Waste, Planning & Development, and Public Works.

Brevard County Attorney

POSITION OVERVIEW

Brevard County operates under a Home Rule Charter form of Government. The Board of County Commissioners, the Legislative Branch of the County Government, is composed of five (5) members, each elected from one of the five (5) electoral districts.

The Board appoints the County Attorney by a majority vote. The County Attorney is responsible for overseeing the County Legal Staff and reports directly to the Board of County Commissioners.

ABOUT THE CANDIDATE

The Board of County Commissioners is looking for a strong, experienced legal professional who is comfortable working with people. The successful candidate will have outstanding communication skills, be a leader who is inspirational and understands the need to promote transparency and keep the Board of County Commissioners well-informed with unfiltered information.

The new County Attorney should possess the political aptitude to anticipate issues of concern, is a creative problem-solver resourceful in ascertaining information quickly and adept at finding a path through difficult issues. The successful candidate should be comfortable telling Board Members and County Staff what they need to hear and not just what they want to hear. The Board of County Commissioners is looking for someone who engenders the principles of collegiality and collaboration, respects the operational roles and missions of County's departments while providing them with the best legal advice, represents the County zealously and enjoys community involvement.



THE COMMUNITY (Continued)

Brevard County comprises the Palm Bay–Melbourne–Titusville, Florida Metropolitan Statistical Area. Influenced by the presence of the John F. Kennedy Space Center, Brevard County is also known as the Space Coast. The county is named after Theodore Washington Brevard, an early settler, and state comptroller.

Brevard County works together with the federal and state government to control pollution and preserve wetlands and coastal areas through lands dedicated to conservation and wildlife protection. There are 250 square miles of federally protected wildlife refuges. These lands include Merritt Island National Wildlife Refuge, the Canaveral National Seashore, the St. Johns National Wildlife Refuge, the Archie Carr National Wildlife Refuge, several conservation areas managed by the St. Johns River Water Management District, Brevard County's

EDUCATION AND EXPERIENCE

The new County Attorney for Brevard County will have a Juris Doctorate (JD) degree from an accredited law school and a minimum of five (5) years of comprehensive experience as a practicing attorney with experience in a governmental agency and trial experience preferred. The County Attorney will be a Member in Good Standing of the Florida Bar Association.

The new County Attorney will have the following Knowledge, Skills, and Abilities:

- Thorough knowledge of the statutory and constitutional laws of Florida affecting County government.
- Thorough knowledge of judicial procedure and the method and practice of pleading and of effective techniques in presentation of cases.
- Thorough knowledge of modern principles of organization and management.
- Thorough knowledge of principles, methods, and materials of legal research.
- Ability to draft legal instruments, propose legislation and related ordinances, resolutions, and policies.
- Ability to analyze, appraise, and organize facts, evidence, and precedents.
- Ability to communicate effectively, both verbally and in writing.
- Ability to establish and maintain effective working relationships with County and Court officials, other employees, and the public.
- Ability to conduct research on legal problems and prepare sound legal opinions.
- Ability to prepare and try complex lawsuits before Federal, State, and County Courts.
- Supervisory ability.

THE COMMUNITY (Continued)

Environmentally Endangered Lands Program Sanctuaries, and lands dedicated by the State as conservation areas.

Higher education is provided by Eastern Florida State College (EFSC) and Florida Institute of Technology. There are satellite campuses for the University of Central Florida, Barry University, Embry–Riddle Aeronautical University, Keiser University, and Webster University. Elementary and secondary education is provided by the Brevard Public Schools and private schools. Brevard Public Schools have historically been ranked by the state in the top tier of public schools in the state.

Learn more about Brevard County by visiting:

www.brevardfl.gov



EXAMPLES OF DUTIES

In accordance with Brevard County Ordinances, the County Attorney shall:

- Plan, direct, and supervise the activities of the professional and clerical support staff of the Legal Department.
- Represent the County Commission in legal matters, including the bringing and defending of lawsuits and zoning matters.
- Attend Board of County Commissioners' meetings and render legal assistance, opinions, and advice as requested.
- Supervise and participate in the conducting of legal affairs of the Board of County Commissioners, including contract negotiations and administrative review.
- Prepare proposed legislation, contracts, and resolutions and make recommendations with regard to amendment, revision, and repeal of existing laws.
- Prepare or review documents of legal significance before submission to the Board of County Commissioners for Board action, including each agreement, contract, lease, deed, bond, ordinance, resolution, regulation, rule, and/or policy.
- Provide written and oral legal opinions, interpretations, and advice to the Commissioners, administration, various boards, and departments.
- Draft and present legislative bills to delegations for consideration.
- Perform related work as required.

COUNTY ORGANIZATION

Brevard County, the 9th largest county in Florida, operates under a Commission-County Manager form of government. It is supported by a \$1 billion-plus budget and 2,300 full-time employees. The County has a five-member Board of County Commissioners elected from separate geographic districts that appoint a County Manager and County Attorney. The County Manager is responsible for overseeing all County Government employees. The County Attorney is responsible for overseeing the County Legal Staff and reports directly to the Board of County Commissioners.

Brevard County provides a full array of services, including street maintenance and construction, storm drainage, planning and development, solid waste, water and sanitary sewer, fire rescue, emergency management, housing and human services, parks and recreation, natural resources, transit, tourism, economic development, along with an airport and a 17-campus library system. In addition, internal support services include human resources, information systems, and central service (facilities, purchasing, and central fleet.)

COMPENSATION

The salary for the most recent County Attorney was \$191,798 annually. The Board of County Commissioners is committed to a starting salary that will be market competitive, depending on the experience and qualifications of the selected individual.

In addition, the Board expects to provide an excellent fringe benefit package to the successful candidate and reasonable relocation expenses may also be negotiable.

Brevard County also offers an attractive array of

Insurance -

- Employee Health and Dependent Health Insurance available at group rates
- Dental and Vision insurance
- Medical and Dependent Care Flex Spending Accounts
- Short/Long Term Disability & Life Insurance
- Employee Wellness Programs

Retirement -

- Participation in the Florida Retirement System
- Deferred Compensation Program

Holidays / Sick Leave -

- 12 Vacation Days per Year
- 11 Paid Holidays per Year
- 12 Sick Days per Year



APPLICATION & SELECTION PROCESS

Qualified candidates please submit your resume online by visiting our website at <http://www.brevardfl.gov/humanresources>

Resumes are subject to the provisions of Florida Public Records Statutes

Brevard County, Florida, is an Equal Opportunity Employer. Brevard County does not discriminate on the basis of race, color, religion, creed, sex, age, marital status, national origin, political ideas, or disability in employment or in the provision of services.

